



Broomfield Park Swimming Club

Late Collection of Children

BPSC understand that occasionally there are times when the late collection of children is unavoidable, parents/carers may be delayed or unable to collect their child from training. Parents/carers should inform the Head Coach if they are going to be delayed and come to an agreement with the club on the best appropriate action.

We would expect a child whose parent has failed to turn up to return to poolside once changed should speak to the head coach. If a parent is delayed or unable to collect their child from training, gala or event they should inform the club on the emergency contact numbers (at the end of the document).

In the event of a Parent/Carers failing to turn up the club officer should:

- Use the emergency numbers they have for the child to try to arrange for a nominated person to collect them.
- If there is no reply from the emergency contacts, ask the child if there is another family member who may be contacted. (They should be a responsible adult)
- If there is no reply or response from the above and after 20 minutes the club is unable to contact anyone else the club can seek advice from the police, Children's Social care or Multi Agency Safeguarding Hub (MASH).
- It is recognised some children will take themselves home so the club officers must assess the situation in an appropriate manner.
- If after following the points above the child has to be transported to a place of safety by an adult club officer or coach in an emergency situation, 2 DBS checked adults should transport the child. The child must be seated in the back seat.
- Until the child is collected, to maintain the wellbeing of all concerned, 2 appropriate officers (or parents/guardians) must remain with the swimmer at all times.
- The club officers must never leave a child or young person alone, unless they are over 16 and parents/guardians have agreed with the club previously that their child can make their own way to and from training.
- If a parent arrives to collect a child and the club officers are concerned at their ability to take appropriate care of the child e.g. considered to be under the influence of alcohol or drugs to the level where they are unfit to drive, and/or take care of their child the club should seek advice from the police or Local Authority Safeguarding Team duty officer.
- When the child is collected the appropriate officer will remind parents/carers of the policy relating to late collection.

Persistent failure to collect a child/young person on time:

- If a parent/carer fails to collect their child or young person repeatedly with no contact or reasonable reason for the delay, the club Welfare Officer and another club officer will arrange to meet with them and discuss the matter.
- If there is no change, and the parent /carer persistently fail to collect their child on time the club's Welfare Officer should either seek advice from the Swim England Child Safeguarding Team, Children's Social care or MASH Team.

Coaches/Teachers and Officers should avoid:

- Taking the child home or to another location.
- Asking the child to wait in a vehicle, or the club with them alone.
- Sending the child home with another person without permission.

Useful Contact Numbers:

BPSC Emergency Swimming Contact Numbers:

Tuesday, Wednesday, Thursday and Friday: Tom Sullivan – 0753 920 6003

Sunday, Wednesday, Thursday and Friday: Rosie Long - 0776 512 3852

BPSC Welfare Officer Name: Carole Gold (welfare@bpsc.club)